**Subject line:** Have you turned on your new features?

Hi FirstName,

Welcome to **Premium Client Portal!** Are you ready to enhance your user engagement by fostering stronger collaboration?

**How to Turn On Your Premium Client Portal Features**

1. Once signed in to eMoney, click ***Help*** from your navigation.
2. Search **"Premium Client Portal"** in your search bar.
3. Click the ***Premium Client Portal Overview*** chapter to open a resource that will guide you through your new features and how to turn *Explore* on.

TAKE ME TO THIS GUIDE

**Where To Get Started with Premium Client Portal**

Once signed in, click *Training* from your navigation bar to access The Learning Center. From there, access the *Premium Client Portal* section within your Course Catalogue, or search, "Premium Client Portal" in your search bar.

**Stay Tuned for More Tips**

We'll follow up soon with advice for introducing these premium features and the mobile app to your clients!

**About This Email Series**

You can expect emails like this one over the next two months which will include guidance, tips, and best practices to help you make the most of your Premium Client Portal. Our goal is to help streamline the process in **strengthening your client engagement.**

Don't want to wait another week for your next step? Search for **"Client-Facing - Mobile App"** in the *Help* menu to learn how to help your clients download the mobile app.

Note: If you have a unique version of Premium Client Portal via an enterprise affiliation, it is possible you may not have access to every feature referenced.